



BENDURA BANK
BENDURA BANK AG · LIECHTENSTEIN



Assistant Private Clients Central Europe 80-100% (f/m/d)

Would you like to work in an innovative and internationally orientated environment? Contribute your ideas and help shape the direction and growth of BENDURA BANK? Then you've come to the right place. We offer you the environment to develop yourself, your career and BENDURA BANK sustainably. Let's shape the future together.

YOUR CHALLENGE

- Support of our Relationship Manager
- Ensure timely transaction processing and service delivery of clients requirements
- Administrative and client-oriented tasks
- Understanding client requirements and assisting our Relationship Managers in daily maintenance of account relationships
- Acting as the client key interface for clients instructions and transaction reporting
- Preparation of account openings in compliance with due diligence requirements and monitoring of existing clients

YOUR PROFILE

- Working experience, preferably in the financial industry
- Excellent knowledge of Czech, Slovak and English; a good command of German would be of advantage
- Meticulous, client centric and a good team player
- Excellent communication and interpersonal skills
- EU/EFTA citizen (requirement for work permit)

YOUR BENEFITS

- Cooperation with an innovative and international team
- Interesting range of tasks in a dynamic and professional environment
- Strongly growing company with an international and multicultural approach
- First-class bank with good remuneration and high social benefits
- Possibility of becoming a shareholder of the company

We look forward to receiving your detailed online application at: www.bendura.li/karriere. Schaaner Strasse 27, FL-9487 Gamprin-Bendern, T +423 265 55 44

Mr Daniel Willi, Head of Human Resources, will then be happy to provide you with further information in a personal interview.

www.bendura.li

TRANSFORMING COMPLEXITY INTO TAILOR-MADE SOLUTIONS