



BENDURA BANK
BENDURA BANK AG · LIECHTENSTEIN



ASSISTANT (M/F/D) 100% PRIVATE CLIENTS TURKEY & MIDDLE EAST

BENDURA BANK AG, founded in 1998, is a fully licensed bank headquartered in Gamprin-Bendern in the Principality of Liechtenstein. As a financial services enterprise, we offer affluent entrepreneurial families and wealthy private clients custom-made financial services, including asset management, investment advisory services and the issuance of securities, along with the initiation and administration of investment funds. Our independence, professionalism and outstanding language skills are the foundation of our success.

RESPONSIBILITIES

- Support of Relationship Managers
- Ensure timely transaction processing and service delivery of clients requirements
- Implementation of administrative and customer oriented tasks
- Understand client requirements and assist Relationship Manager in daily maintenance of account relationships
- Act as the client key interface over initiation of clients' instructions, monitor funds for payment
- Preparation of due diligence, settlement of account openings

REQUIREMENTS

- University degree, banking education or years of experience in the finance sector
- Working experience, preferably in the financial industry
- Excellent knowledge of Turkish and English; a good command of German would be of great advantage
- Meticulous, client centric and a good team player
- Excellent communication and interpersonal skills
- EU/EFTA citizen (requirement for work permit)

OUR OFFER

- Cooperation with an innovative and international team
- Interesting range of tasks in a dynamic and professional environment
- Strongly growing company with an international and multicultural approach
- First-class bank with good remuneration and high social benefits
- Possibility of a share in the company

We are looking forward to your application in English via the application form: www.bendura.li/en/career.
Schaaner Strasse 27, FL-9487 Gamprin-Bendern, T +423 265 56 10

Subsequently we are pleased to give further information in a personal exchange.
We guarantee absolute discretion.

www.bendura.li

DISCOVERING TRUE VALUES